



# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Services"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
www.ladpw.org

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE

REFER TO FILE: **PJ-0**

August 24, 2004

TO: Each Supervisor

FROM: Donald L. Wolfe  
Interim Director of Public Works

**BOARD AGENDA DATE: SEPTEMBER 7, 2004**  
**AUTHORIZE SUPPLEMENTAL AGREEMENT**  
**VARIOUS CAPITAL PROJECTS**

Attached is a fact sheet summarizing the main points to be covered in the Board letter we filed for the September 7, 2004, agenda extending the term of an existing consultant services agreement with DMJM Management.

If you have any questions, please call me or your staff may contact David Howard at (626) 300-2300.

BK:km

U:\PMDIADMIN\BURT\BOARD MEMO\SUPPLEMENTAL AGREEMENT

Attach.

cc: Supervisor Gloria Molina  
Supervisor Yvonne B. Burke (Chuck Bookhammer)  
Supervisor Zev Yaroslavsky (Maria Chong-Castillo)  
Supervisor Don Knabe (Tom Martin, Curt Pederson)  
Supervisor Michael D. Antonovich (Paul Novak)  
Chief Administrative Office (Jan Takata)  
Executive Office

bc: Project Management I (Howard, Espinosa)

## **FACT SHEET**

### **AUTHORIZE SUPPLEMENTAL AGREEMENT VARIOUS CAPITAL PROJECTS BOARD AGENDA DATE: SEPTEMBER 7, 2004**

#### **Request**

We recommend extending the term of the existing agreement with DMJM Management to provide ongoing construction project management and related services for a fourth 1-year period with no increase to the contract amount. We estimate that approximately \$9,000,000 will have been expended through the current January 16, 2005, expiration date, leaving approximately \$6,000,000 available for completion of projects.

#### **Description**

On December 18, 2001, the Board authorized an agreement with DMJM Management for as-needed construction project management services for County capital projects. This agreement, which was for a one-year period with two annual renewal options, was renewed in January 2003 and January 2004.

#### **Financing**

No impact on the County's General Fund is expected from this action. Sufficient appropriation is available in Public Works' Facility Project Management General Fund Budget to fund the current year expenditures. Costs will be recovered through billings to capital projects as applicable.

#### **Justification**

Public Works anticipates an ongoing need for support from DMJM Management to provide project management services to capital projects beyond its current contract expiration. Extension of the consultant services agreement with DMJM Management will provide services for which continuity is critical. These services will be retained within the current \$15,000,000 not to exceed contracting authority established by the Board.